



From: Director of Starfleet Operations
To: Office of the Administrator, United Earth Space Probe Agency
Subj: FORMATION OF THE EARTH STARFLEET
Date: 24 Sep 2135

By direction of the UESPA Administrator and in concurrence with the Earth Congress, this memo hereby establishes the Starfleet of the United Earth. By further direction, an Office of Starfleet Operations is established to consist of the following positions and grades of seniority.

Captain (Director of Starfleet Operations) – 1 position
Commander (Deputy Director of Operations) – 1 position
Lieutenant (Division Officer) – 3 positions
Ensign (Division Support Officer) – 15 positions

The Office of Starfleet Operations is hereby established at the UESPA Headquarters (Houston, Texas) until such time as an independent headquarters facility is available.

//s// Dr. Thomas W. Nelson, Director of Starfleet Operations

DAT

LOC

REC

03-447

CALIBRATE

04-947

DISPLAY CONFIG

05-397

LOAD FILE

06-364

SMPVERIFY

07-756

OR IMAGE

08-438

SMP VERIFY

09-484

RF MODULATE

10-836

ALERT MODE

11-674

LCARS ORG UK

Starfleet Correspondence Document

Starfleet Operations Order #1

SF Form 1

Routing Code: SF-3

Director of Starfleet Operations -> UESPA Administrator

LOD



From: Director of Starfleet Operations
To: United Earth Space Probe Agency, Operations Department
Subj: FORMATION OF STARFLEET DIVISIONS
Date: 7 Oct 2135

By date of this memo, the Earth Starfleet hereby forms the following three primary Starfleet divisions and is now accepting applicants from all UESPA personnel holding the prerequisite qualifications

Command Division: UESPA administrations and command officers of the UESPA Space Corps

Engineering Division: UESPA personnel holding an advanced engineering degree in warp propulsion or a similar field of study

Science Division: UESPA personnel holding a doctoral scientific degree or a medical degree

Applications for transfer into Starfleet should be submitted to the Office of Starfleet Operations via appropriate UESPA administrative routing procedures

//s// Captain Thomas W. Nelson, Director of Starfleet Operations

DAT

LOC

REC

03-447

CALIBRATE

04-947

DISPLAY CONFIG

05-397

LOAD FILE

06-364

SMPVERIFY

07-756

OR IMAGE

08-438

SMP VERIFY

09-484

RF MODULATE

10-836

ALERT MODE

11-674

LCARS ORG UK

Starfleet Correspondence Document

Starfleet Operations Order #2

SF Form 1

Routing Code: SF-3A

Director of Starfleet Operations -> UESPA Operations

LOD



From: Director of Starfleet Operations
To: United Earth Space Probe Agency, Administration Department
Subj: APPOINTMENT OF DEPUTY DIRECTOR OF ADMINISTRATION
Date: 13 Nov 2135

Dr. Daniel Leonard, currently head of the UESPA Legal Office, is hereby appointed to the Earth Starfleet as Deputy Director of Administration with the rank of Commander.

All Starfleet applications from UESPA will be submitted henceforth to the Deputy Director. The Deputy Director of Administration is further authorized to publish, promulgate, and enforce Starfleet regulations deemed necessary for the expansion and support of ongoing Starfleet Operations.

//s// Captain Thomas W. Nelson, Director of Starfleet Operations

DAT

LOC

REC

03-447

CALIBRATE

04-947

DISPLAY CONFIG

05-397

LOAD FILE

06-364

SMPVERIFY

07-756

OR IMAGE

08-438

SMP VERIFY

09-484

RF MODULATE

10-836

ALERT MODE

11-674

LCARS ORG UK

Starfleet Correspondence Document

Starfleet Operations Order #3

SF Form 1

Routing Code: SF-4C
Director of Starfleet Operations -> UESPA Administration

LOD



From: Director of Starfleet Operations
To: Earth Cargo Authority

Subj: ADMITTANCE TO STARFLEET FOR EARTH CARGO SERVICE MEMBERS
Date: 8 March 2136

The Earth Starfleet has authorized the admittance of Earth Cargo Service (ECS) personnel as Starfleet officers under the following criteria:

- ECS personnel holding a Warp Craft Pilot Certification may be commissioned as Ensigns in the Starfleet.
- ECS ship's officers, holding either a Space Merchant or Warp Engineer License may be commissioned as Ensigns in the Starfleet.
- Chief Mates and Chief Engineers of ECS vessels may be commissioned as Lieutenants in the Starfleet
- ECS Captains may be commissioned as Starfleet Commanders
- ECS medical officers, with a certified medical license and degree, may be commissioned as an Ensign in the Starfleet

All ECS service must be verified with a statement of service from the Earth Cargo Authority.

//s// Captain Thomas W. Nelson, Director of Starfleet Operations

DAT

LOC

REC

03-447

CALIBRATE

04-947

DISPLAY CONFIG

05-397

LOAD FILE

06-364

SMPVERIFY

07-756

OR IMAGE

08-438

SMP VERIFY

09-484

RF MODULATE

10-836

ALERT MODE

11-674

LCARS ORG UK

Starfleet Correspondence Document

Starfleet Operations Order #5

SF Form 1

Routing Code: SF-5EC

Director of Starfleet Operations -> Earth Cargo Authority

LOD



From: Chief of Starfleet Operations
To: CDR W.M. Jefferies, Engineering Division Director, Starfleet Operations
Subj: ESTABLISHMENT OF STARFLEET ENGINEERING
Date: 7 July 2136

The Chief of Starfleet Operations hereby establishes the Starfleet Office of Engineering Affairs, to be known hereafter as "Starfleet Engineering". Per date of this memo, you are promoted to the rank of Captain and directed to form this new office with the following priorities:

- Implement procedures to assume complete Starfleet control of the Earth Drydock
- Prepare, design, and authorize for construction, Starfleet's first warp capable vessels

The Engineering Division of Starfleet Operations is hereby disestablished, and all personnel of this office transferred to appropriate billets in Starfleet Engineering.

//s//COMMO Thomas Nelson, Chief of Starfleet Operations

DAT

LOC

REC

03-447

CALIBRATE

04-947

DISPLAY CONFIG

05-397

LOAD FILE

06-364

SMPVERIFY

07-756

OR IMAGE

08-438

SMP VERIFY

09-484

RF MODULATE

10-836

ALERT MODE

11-674

LCARS ORG UK

Starfleet Correspondence Document

Starfleet Operations Order #7

SF Form 1

Routing Code: SF-87SE

Chief of Starfleet Operations -> Director of Starfleet Engineering

LOD



From: Chief of Starfleet Operations
To: Director of Starfleet Administration
Subj: ESTABLISHMENT OF STARFLEET SECURITY
Date: 12 March 2137

The Chief of Starfleet Operations hereby directs the establishment of a new branch of the Starfleet to be known as “Starfleet Security”, the purpose of this branch to provide physical security at all future Starfleet installations and other commands and to assist in the training of Starfleet personnel.

The Director of Starfleet Administration is tasked with the establishment of this branch to include the assignment of the initial cadre of Starfleet security personnel as well as entrance requirements for future applicants. Starfleet Security is directed to be established no later than 15 April 2137 pending the formal opening of Starfleet Headquarters.

//s//COMMO Thomas Nelson, Chief of Starfleet Operations

DAT

LOC

REC

03-447

CALIBRATE

04-947

DISPLAY CONFIG

05-397

LOAD FILE

06-364

SMPVERIFY

07-756

OR IMAGE

08-438

SMP VERIFY

09-484

RF MODULATE

10-836

ALERT MODE

11-674

LCARS ORG UK

Starfleet Correspondence Document

Starfleet Operations Order #10

SF Form 1

Routing Code: SF-ST57E

Chief of Starfleet Operations -> Director of Starfleet Administration

LOD



From: Chief of Starfleet Operations
To: All Starfleet Personnel
Subj: RELOCATION TO STARFLEET HEADQUARTERS
Date: 7 July 2137

By order of this memo, all Starfleet personnel are directed to relocate to Starfleet Headquarters, Presidio San Francisco, no later than 15 August 2137. All Starfleet offices are hereby ordered to transfer all functions to Starfleet Headquarters no later than 1 September 2137 and disestablish any remaining offices and personnel located at UESPA headquarters.

This memo further establishes a UESPA Liaison Office which shall remain at UESPA Headquarters (Houston) in order to coordinate affairs between UESPA and Starfleet.

//s//COMMO Thomas Nelson, Chief of Starfleet Operations

DAT

LOC

REC

03-447

CALIBRATE

04-947

DISPLAY CONFIG

05-397

LOAD FILE

06-364

SMPVERIFY

07-756

OR IMAGE

08-438

SMP VERIFY

09-484

RF MODULATE

10-836

ALERT MODE

11-674

LCARS ORG UK

Starfleet Correspondence Document

Starfleet Operations Order #13

SF Form 1

Routing Code: SF-UESF45

Chief of Starfleet Operations -> UESPA Administrator

LOD



From: Chief of Starfleet Operations
To: Office of Starfleet Administration
Subj: FORMATION OF STARFLEET TRAINING BRANCH
Date: 17 Sep 2137

By direction of this memo, the Office of Starfleet Training is hereby established to implement, coordinate, and execute a standardized training program of the Starfleet, this program being the fulfillment of Starfleet's charter to explore new worlds, seek out new life and new civilizations, and to expand the frontier of human knowledge.

The Office of Starfleet Training shall consist of commissioned officers in the following grades:

- 1 Commander, 3 Lieutenants, 14 Ensigns

with further expansion as necessary.

//s//COMMO Thomas Nelson, Chief of Starfleet Operations

DAT

LOC

REC

03-447

CALIBRATE

04-947

DISPLAY CONFIG

05-397

LOAD FILE

06-364

SMPVERIFY

07-756

OR IMAGE

08-438

SMP VERIFY

09-484

RF MODULATE

10-836

ALERT MODE

11-674

LCARS ORG UK

Starfleet Correspondence Document

Starfleet Operations Order #16

SF Form 1

Routing Code: SF-ST781

Chief of Starfleet Operations -> Starfleet Administration

LOD



From: Chief of Starfleet Operations
To: Office of Starfleet Administration
Subj: STARFLEET MEMBERSHIP FOR EARTH CITIZENS
Date: 11 November 2137

This memo hereby directs the Office of Starfleet Administration to begin procedures for the admittance and inclusion into Starfleet of all eligible and qualified Earth citizens. Starfleet Administration is directed to coordinate with the Office of Starfleet Training for the required qualifications for Starfleet applicants.

By date of this memo, an Office of Starfleet Recruiting is hereby established to coordinate general recruiting efforts for membership in the Starfleet.

By direction of this memo, a new rank of "Crewman" is hereby established as a non-commissioned Starfleet rank for use in the entrance to Starfleet of personnel who did meet the current UESPA standards for membership in Starfleet as a commissioned officer.

//s//Rear Admiral Thomas Nelson, Chief of Starfleet Operations

DAT

LOC

REC

03-447

CALIBRATE

04-947

DISPLAY CONFIG

05-397

LOAD FILE

06-364

SMPVERIFY

07-756

OR IMAGE

08-438

SMP VERIFY

09-484

RF MODULATE

10-836

ALERT MODE

11-674

LCARS ORG UK

Starfleet Correspondence Document

Starfleet Operations Order #22

SF Form 1

Routing Code: SF-SO515

Chief of Starfleet Operations -> Starfleet Administration

LOD



From: Office of Starfleet Operations
To: Office of Starfleet Training
Subj: WEAPONS TRAINING REQUIREMENT FOR ARMED PERSONNEL
Date: 7 August 2138

The Director of Starfleet Operations hereby orders Starfleet Training to ensure all armed Starfleet personnel comply with standard weapons training requirements as specified by the United Earth Military and will rate weapons proficiency per the following training standards.

Expert (95% proficiency or higher) Sharpshooter (85-94% proficiency) Marksman (75-84% proficiency)

Personnel authorized to repair weapons will be certified with an individual repair license based on a standard mechanical proficiency examination. Until such time as Starfleet Security has established permanent weapons range facilities, weapons qualification of Starfleet personnel will be conducted by the Military Assault Training Command (MACO).

//S//CAPT L.K. Osbert, Director of Starfleet Operations

DAT

LOC

REC

03-447

CALIBRATE

04-947

DISPLAY CONFIG

05-397

LOAD FILE

06-364

SMPVERIFY

07-756

OR IMAGE

08-438

SMP VERIFY

09-484

RF MODULATE

10-836

ALERT MODE

11-674

LCARS ORG UK

Starfleet Correspondence Document

Starfleet Operations Order #33

SF Form 1

Routing Code: SS-SF346O

Starfleet Operations -> Starfleet Training

LOD



From: Office of Starfleet Operations
To: Office of Starfleet Recruiting
Subj: SUSPENSION OF DIRECT OFFICER COMMISSIONS
Date: 13 November 2139

Per date of this memo, the Office of Starfleet Recruiting is directed to suspend the practice of issuing direct officer commissions to Starfleet candidates. All applicants for a Starfleet commission will now be required to attend and complete an approved officer accession training program.

Applicants for a Starfleet commission, not yet entered into the Starfleet as commissioned officers, may be enlisted on inactive duty in the grade of Recruit until such time as the Starfleet Training Command has established and initiated an officer accession training course.

The Starfleet Training Command is further directed to create an officers' candidate course no later than April 2140 for the purposes of this memo.

//S//Rear Admiral Thomas Nelson, Chief of Starfleet Operations

DAT

LOC

REC

03-447

CALIBRATE

04-947

DISPLAY CONFIG

05-397

LOAD FILE

06-364

SMPVERIFY

07-756

OR IMAGE

08-438

SMP VERIFY

09-484

RF MODULATE

10-836

ALERT MODE

11-674

LCARS ORG UK

Starfleet Correspondence Document

Starfleet Operations Order #42

SF Form 1

Routing Code: SO-678R

Starfleet Operations -> Starfleet Recruiting

LOD



From: Chief of Starfleet Operations
To: Director of Starfleet Engineering
Subj: SHIPYARD ASSUMPTION PROCEDURES
Date: 9 December 2141

By direction of this memo, Starfleet Engineering Directive #7, requiring the Starfleet assumption of the Earth Shipyard by 2142, is rescinded. Starfleet Engineering is directed to proceed with shipyard assumption procedures as follows.

- 1) Liaison with the Untied Earth Space Probe Agency for the training of Starfleet personnel in the operation of auxiliary spacecraft.
- 2) Upon construction of a viable Warp 2 engine by the Starfleet NX Project, proceed with assumption of control at the Earth Shipyard
- 3) Upon assumption of control of Earth Shipyard, initiate a construction project for the first space frigate per UESPA memo dated 2 February 2138

//S//Rear Admiral Thomas Nelson, Chief of Starfleet Operations

DAT

LOC

REC

03-447

CALIBRATE

04-947

DISPLAY CONFIG

05-397

LOAD FILE

06-364

SMPVERIFY

07-756

OR IMAGE

08-438

SMP VERIFY

09-484

RF MODULATE

10-836

ALERT MODE

11-674

LCARS ORG UK

Starfleet Correspondence Document

Starfleet Operations Order #52

SF Form 1

Routing Code: SO-1987OR
Starfleet Operations -> Starfleet Engineering

LOD



From: Chief of Starfleet Operations
To: Chief of Starfleet Administration
Subj: STARFLEET AWARDS PROGRAM
Date: 14 August 2142

In order to grant recognition to Starfleet service members for outstanding service and achievements, the Starfleet Awards Program is hereby established. The adjudicating office for the Starlet Awards program shall be the Awards Branch of Starfleet Administration.

Starfleet Administration is directed to create and maintain proper procedures for the presentation of awards to Starfleet members.

By direction of this memo, the Starfleet Commendation Medal is also established to recognize commendable service to the Starfleet in a position of significant responsibility.

//S//Rear Admiral Thomas Nelson, Chief of Starfleet Operations

DAT

LOC

REC

03-447

CALIBRATE

04-947

DISPLAY CONFIG

05-397

LOAD FILE

06-364

SMPVERIFY

07-756

OR IMAGE

08-438

SMP VERIFY

09-484

RF MODULATE

10-836

ALERT MODE

11-674

LCARS ORG UK

Starfleet Correspondence Document

Starfleet Operations Order #59

SF Form 1

Routing Code: SO-1987OR

Starfleet Operations -> Starfleet Administration

LOD



From: Chief of Starfleet Operations
To: Chief of Starfleet Training
Subj: COMMUNICATION QUALIFICATION REQUIREMENTS
Date: 6 November 2149

Effective 1 December 2149 all Starfleet personnel will be required to maintain a basic proficiency in communications equipment and hold a valid communications qualification rating.

Starfleet personnel currently on active duty shall qualify as Level One Communications Rating no later than 31 December 2150. Failure to qualify will result in either remedial training action or administrative separation from the Starfleet.

All personnel in a communications or similar billet will be required within ninety days of this memo to hold a Level Two Communications Rating. Officers not meeting this criteria will be assigned to a non-communications billet while Crewman in the rate of Radioman will be redesignated as Ablesman.

Starfleet Training is further directed to incorporate communications qualification into basic entry level training for officer candidates and Starfleet recruits within six months of this memo.

//S//Rear Admiral Maxwell Forrest, Chief of Starfleet Operations

Starfleet Correspondence Document

Starfleet Operations Order #83

SF Form 1

Routing Code: SO-5716890CEC
Starfleet Operations -> Starfleet Training

03-447

CALIBRATE

04-947

DISPLAY CONFIG

05-397

LOAD FILE

06-364

SMPVERIFY

07-756

OR IMAGE

08-438

SMP VERIFY

09-484

RF MODULE

10-836

ALERT MODE

11-674

LCARS ORG UK

DAT

LOC

REC

LOD