



From: Chief of Starfleet Training
To: Chief of Starfleet Administration

Subj: ESTABLISHMENT OF CROSS TRAINING PROGRAM
Date: 12 January 2143

Effective date of this memo, Starfleet Training will enter into a reciprocal training agreement with the United Earth Space Probe Agency and the Military Assault Command Operations to provide Starfleet personnel with additional training outside those courses presently offered at Starfleet facilities.

Approved cross training courses will be entered into the Starfleet Course Catalog under the category "Cross Training" and will require a formal application from the Starfleet service member in order to enroll. Completed courses will be entered into permanent Starfleet records as recognized training.

The initial cross training programs offered are the Omega Training Course of MACO and EVA Training as provided by UESPA.

//s//COMMO F.D. Actures, Chief of Starfleet Training

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Starfleet Correspondence Document

Starfleet Training Order #15

SF Form 1

Routing Code: SFT-1005ST
Starfleet Training -> Starfleet Administration



From: Chief of Starfleet Training
To: Chief of Starfleet Operations

Subj: DAMAGE CONTROL TRAINING FOR STARFLEET PERSONNEL
Date: 9 August 2144

All Starfleet members are now required to hold a valid Damage Control qualification in addition to a standard maintenance certification. Damage Control qualifications will be issued per a standard examination and may never be higher than a corresponding maintenance qualification.

Starfleet personnel currently on active duty are granted one year from date of this memo to complete a damage control qualification. Personnel on inactive or detached duty will have ten months from date of return to Starfleet duty. Personnel currently in an entry level training course will be provided additional instruction and issued an examination prior to training course graduation. Failure to pass basic damage control qualification will be grounds for “roll back” to a later entry level training course or grounds for an administrative discharge from the Starfleet.

//s//COMMO F.D. Actures, Chief of Starfleet Training

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Starfleet Training Order #19

SF Form 1

Routing Code: SFT-128876S

Starfleet Training -> Starfleet Operations



From: Chief of Starfleet Training
To: Chief of Starfleet Administration

Subj: RATE TRAINING REQUIREMENTS FOR CREWMAN
Date: 15 March 2145

Effective date of this memo, Starfleet Crewman graduating from the Starfleet Basic Training Course will be required to complete an additional training curriculum, known as an "A-School" prior to assumption of their Starfleet rate title. The existing Starfleet Yeoman Course and Security Guard Rate Training will serve as A-Schools for the associated rates.

The Starfleet Divisions encompassing rates not yet possessing an A-School course are directed to create an appropriate training curriculum within six months of this memo. An exception is granted for Scientist's Mate, who will be appointed per Chapter 5 of the Starfleet Science Manual as well as the rate of Ableseman which will be the default rate for Starfleet Crewman not otherwise qualifying for a different rate and who will enter active duty immediately upon graduation from Basic Training.

//s//COMMO F.D. Actures, Chief of Starfleet Training

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Starfleet Training Order #26

SF Form 1

Routing Code: SFT-234188E

Starfleet Training -> Starfleet Administration



From: Chief of Starfleet Training
To: Chief of Starfleet Engineering

Subj: ENGINEERING RATE AND DESIGNATOR QUALIFICATIONS
Date: 12 February 2146

Effective date of this memo, all Starfleet personnel holding either the rate of Engineer's Mate or the officer designator of Engineering Officer will be required to hold the maximum obtainable maintenance and damage control qualifications.

All Crewman holding the rating of Engineer's Mate will be required to attend and successfully complete the Engineer's Mate Rate Training Course either on temporary duty or prior to transfer to a new assignment. Engineering officers should already hold the required maintenance and damage control certifications through the normal course of duties.

Starfleet personnel failing to obtain an "A" Maintenance Certification and "3" Damage Control Rating within one year of this memo should be transferred to another rate or designator of the Starfleet.

//s//COMMO F.D. Actures, Chief of Starfleet Training

Starfleet Correspondence Document

Starfleet Training Order #31

Routing Code: SFT-287541E3
Starfleet Training -> Starfleet Engineering

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From: Chief of Starfleet Training
To: Chief of Starfleet Administration

Subj: TRAINING RETENTION PROCEDURES
Date: 18 September 2146

The Chief of Starfleet Training hereby directs the following procedures for retention of those Starfleet members who fail to qualify for minimum training standards in an initial entry level training status.

Recruits of Starfleet Basic Training who fail to meet minimum training standards will be retained for remedial training in the next subsequent recruit training class. Officer Candidates who do not qualify for mandatory training requirements may be retained in the next lower training class or may request disenrollment from the officer training course.

A Starfleet Crewman failing to obtain rate training and certification will be transferred to the rate of Ableman.

Any Starfleet member who has been retained in two additional training classes (a total of three training cycles) and who has continuously failed to meet training standards will be administratively separated from the Starfleet.

//s//COMMO F.D. Actures, Chief of Starfleet Training

Starfleet Correspondence Document

Starfleet Training Order #37

Routing Code: SFT-318817T5
Starfleet Training -> Starfleet Administration

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